



SENARAI SEMAK
CHECKLIST

PERMOHONAN MENGIMPORT/MENGEKSPORT BAHAN KIMIA INDUSTRI
APPLICATION FOR IMPORTATION/EXPORTATION OF INDUSTRIAL CHEMICALS

NO.	PERKARA ITEM	LENGKAP COMPLETE	TIDAK LENGKAP NOT COMPLETE	TIADA NOT APPLICABLE	CATATAN NOTE
1.	Surat Permohonan Rasmi menyatakan: <i>Official Application Letter stating:</i> i. Nama Bahan Kimia <i>Chemical Name</i> ii. HS Code <i>HS Code</i> iii. Kuantiti Import/Eksport <i>Quantity of Import/Export</i> iv. Negara dan Syarikat Pengimport <i>Country and Importing Company</i> v. Negara dan Syarikat Pengeksport <i>Country and Exporting Company</i> vi. Pelabuhan yang digunakan di Malaysia <i>Ports used in Malaysia</i> vii. Tujuan mengimport/mengeksport <i>Purpose of Import/Export</i>				
2.	Invois atau Performa Invois <i>Invoice or Proforma Invoice</i>				
3.	<i>Safety Data Sheet (SDS)</i> <i>Safety Data Sheet (SDS)</i>				
4.	Laporan Analisa Kimia <i>Chemical Certificate of Analysis (COA)</i>				
5.	Maklumat syarikat: Company information: i. Salinan Sijil Pendaftar Syarikat (SSM) <i>Copy of the Certificate of the Registrar of Companies (SSM)</i>				

	ii. Profil syarikat dan penerangan mengenai aktiviti syarikat <i>Company profile and information on the activities of the company</i>				
6.	Lesen Perniagaan daripada Pihak Berkuasa Tempatan (PBT) <i>Business license from Local Authorities</i>				
7.	Carta Alir Proses dan penerangan melibatkan bahan kimia yang diimport/dieksport <i>Process Flow Chart and explanation involving chemicals imported/exported</i>				
8.	Kapasiti pengeluaran produk oleh kilang (tan/sebulan) <i>Capacity of product production/manufacturing (tons/month)</i>				
9.	Surat kelulusan JAS terdahulu <i>Previous DOE Approval Letter</i>				
10.	Maklumat tambahan (Sekiranya diperlukan) <i>Additional information (If required)</i>				

Maklumat dan dokumen permohonan disahkan oleh:
Information and application documents confirmed by:

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Nama:
Name:

Nama Syarikat:
Company Name:

Cop Organisasi:
Organisation stamp:

Tarikh:
Date: