

NOTICE 4/2014  
(NOTICE 3/2008: 12 FEB 2008 CANCELLED)

JULY 2014

**COMPULSORY ATTENDANCE TO EIA MEETINGS**

1. All EIA Consultants and Subject Consultants involved in EIA Studies are required to be present during the One Stop Agency (OSA) Meeting or Detailed EIA Meeting. Attendance for Assistant Consultant is optional.
2. In any case where the EIA Consultant or Subject Consultant is unable to attend the EIA meeting, **he/or she is responsible to submit his/her own notification** letter to the secretariat of the meeting and a copy must also be sent to the EIA Consultant Registration Scheme Secretariat stating reason(s) **with evidence for** the absence. The notification letter must be sent **at least 1 day before the meeting.**

Thank you,

Secretariat  
EIA Consultant Registration Scheme  
Department of Environment Malaysia