

EIA STUDY TEAM LEADER

Dear Sir/ Madam,

Kindly be reminded of the followings:-

1. **Only registered EIA consultants** are eligible to be appointed as a **Study Team Leader**.
2. The roles and responsibilities of an EIA Study Team Leader are:-
 - (i) To **select team members**. Members must be selected based on the needs and nature of the proposed activity. The team leader is responsible for ensuring team members selected are sufficiently competent to conduct the relevant study.
 - (ii) **To undertake the scoping exercise for the proposed study;** and if required; shall produce the TOR to be submitted to the DOE. Scoping exercise shall include thorough discussion with all team members and other interested parties.
 - (iii) To **coordinate and assign tasks to team members**.
 - (iv) To be responsible over the **quality control aspects of the report, particularly in terms of coordination and report presentation**.
 - (v) **To present the findings of the EIA study** during the One Stop Agency Meeting (for PEIA) or the DEIA Panel Review Meeting (for DEIA).

Thank you,
Secretariat
EIA Consultant Registration Scheme
Department of Environment Malaysia