

## NOTICE 4/2012

### DOE'S CLIENT CHARTER FOR THE REVIEWING OF EIA REPORT

Dear Sir/ Madam,

Kindly be informed of the following arrangements:-

Starting from 30<sup>th</sup> March 2012, the Department of Environment's (DOE) client charters for the reviewing of EIA reports are in accordance to the following procedures:-

- (i) EIA procedures:-
  - a. **Preliminary EIA (PEIA)** : time taken for the DOE to review a **PEIA report is 5 weeks i.e. 25 working days** – excluding weekends, public holidays and State holidays.
  - b. **Detailed EIA (DEIA)** : time taken for the DOE to review a **DEIA report is 12 weeks i.e. 60 working days** – excluding weekends, public holidays and the Federal Territory of Putrajaya holiday.
- (ii) The EIA review period will start from the date of the EIA report received (via mail or hand delivered) and recorded at the DOE's office.
- (iii) Record of EIA Reports
  - a. For an EIA report which is received and recorded **before 12:00 pm on working days**, it will be **recorded on the same day of the receiving day**.
  - b. For an EIA report which is received and recorded **after 12:00 pm on working days**, it will be **recorded on the next working day**.

Thank you,  
Secretariat  
EIA Consultant Registration Scheme  
Department of Environment Malaysia